

EAST SAN GABRIEL VALLEY REGIONAL OCCUPATIONAL PROGRAM and TECHNICAL CENTER

JOINT BOARD OF MANAGEMENT
(TENTATIVE)
February 26, 2009

The Joint Board of Management of the East San Gabriel Valley Regional Occupational Program and Technical Center met on Thursday, February 26, 2009 at 1501 W. Del Norte St., West Covina, California. The meeting was called to order by Helen Hall, President at 6:04 p.m. and was opened with a flag salute.

ROLL CALL

Members Present:

Rosemary Garcia, Member
Azusa Unified School District

Brian Akers, Vice President/Clerk
Charter Oak Unified School District

Christina Lucero, Member
Baldwin Park Unified School District

Darrell Myrick, Member
Covina Valley Unified School District

Doris Blum, President
Glendora Unified School District

Helen Hall, Member
Walnut Valley Unified School District

Jessica Shewmaker, Member
West Covina Unified School District

Members Absent:

None

Others Present:

Ryan Quesenberry, Mateo Buenaluz, Mary Ann Angel, Martin Barragan, Maureen Lynch (LA Works), Terry O'Day, Josephine Quach, Annet Johnson, Myrna Decker, Norma Luansing and family, Leticia Carbajal, . Bahram Estaki, Silvia Ramirez, Dottie Misetic, Roberta Floyd, Musheer Rasheed, Jon McNeil, David French, Colleen Crawford, Laurel Adler and Patti Whitcher

PRELIMINARY

Agenda ADOPTED Motion by Mrs. Blum seconded by Mrs. Garcia, and carried
#99-09 that the agenda be adopted as submitted.

Minutes APPROVED Motion by Mr. Myrick, seconded by Mrs. Garcia, and carried
#100-09 that the minutes of the meeting held on January 22, 2009 be
adopted as submitted.

Ayes: 5
Noes: 0
Abstentions: 2

Regular Meeting – February 26, 2009

Superintendent's Report

- Dr. Adler welcomed Christina Lucero (BPUSD), to the Board.
- The Board recognized recipients of LA Works awards.
- Dr. Adler gave a brief presentation of the implications to ESGVROP of the State budget.

Leadership Awards

Norma Luansing was recognized for performing services over and above her job description.

Handouts:

- 1) City of West Covina Newsletter featuring the ROP Construction Program.
- 2) Letter from WASC affirming a 6-year term for the ROP Title IV program.

Consent Calendar

APPROVED
#101-09

Motion by Mr. Akers, seconded by Mrs. Blum, and unanimously carried that the consent calendar be approved as submitted.

PERSONNEL

Certificated Employees

APPROVED
#102-09

Motion by Mr. Akers, seconded by Mrs. Blum, and unanimously carried that Certificated Employee recommendations and actions be ratified and approved:

Resignation of:

Deborah Bowman, C.N.A. Coordinator, personal reasons, effective 2/16/09

Brenda Evans, Substitute Instructor, full-time employment, effective 2/4/09

John Salas, Instructor/Administration of Justice, other employment, effective 2/13/09

Classified Employees

APPROVED
#103-09

Motion by Mr. Akers, seconded by Mrs. Blum and unanimously carried that Classified Employee recommendations and actions be ratified and approved:

Employment of:

Student Program Aides, CalWORKS/WIA Youth Opportunities Program (Azusa) hourly as needed, not to exceed 100 hours, Schedule L/Range 1/Step 1, eff. 1/27/09

Latasha Harris
Lupe Silva
Augustus Perez

Jessilee Rosales
Joanna Orozco

Stephanie Franco
Aron Wilborn

Student Program Aides, WIA Youth Opportunities Program (Glendora) hourly as needed, not to exceed 100 hours, Schedule L/Range 1/Step 1, eff. 2/11/09

Sergio Medina Jr

Regular Meeting – February 26, 2009

Classified Employees
(Continued)

Student Program Aides, WIA Youth Opportunities Program (Glendora) hourly as needed, not to exceed 100 hours, Schedule L/Range 1/Step 1, eff. 1/21/09

Alfredo Cervantes
Caleb Valdez

Student Program Aides, WIA Youth Opportunities Program (Walnut Valley) hourly as needed, not to exceed 100 hours, Schedule L/Range 1/Step 1, eff. 2/4/09

Charisma Casdtaneda Leane Granado Moreto Castillo
Michael Macias Wendy Castillo

Student Program Aides, WIA Youth Opportunities Program (West Covina) hourly as needed, not to exceed 100 hours, Schedule L/Range 1/Step 1, eff. 1/21/09

Jennifer Andrade Adrian Ramirez Luis Bedolla
Kimberly Tellez Jaime Hernandez

Reactivate:

Student Program Aides, WIA Youth Opportunities Program (Covina) hourly as needed, not to exceed 100 hours, Schedule L/Range 1/Step 1, eff. 2/4/09

Derek Garcia

Salary Change of:

Shatha Al-Saleh, from student Aide/General, hourly as needed, Schedule N/Range 1/Step 1 to Schedule AN/Range 1/Step 2, eff. 12/1/08

Status Change of:

Mauricio Centeno, from Student Aide/General, hourly as needed, Schedule N/Range 2/Step 6, to Computer Technician, hourly as needed, Schedule M/Range 23/Step 2, eff. 11/1/08

BUSINESS AND OPERATIONS

Purchase Orders APPROVED
#104-09

Motion by Mrs. Blum, seconded by Ms. Lucero, and unanimously carried, that the following purchase orders be ratified and approved:

Purchase Orders: #90592 - 90711

Warrants APPROVED
#105-09

Motion by Mrs. Blum, seconded by Ms. Lucero, and unanimously carried, that the General Fund B warrants be approved through 2/17/09 in the amount of \$416,795.60.

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Conference Attendance APPROVED
#106-09

Motion by Mr. Akers, seconded by Mrs. Blum, and unanimously carried that attendance at conferences and meetings by designated personnel and payment of necessary expenses be ratified and approved:

| | |
|---|---------------------|
| CAROCP Board & Committee Meetings Ontario CA Jan. 22-23, 2009 \$156.35 | Page Quach |
| ACSA CBO Committee Meeting Sacramento CA Feb. 24, 2009 No cost to ROP | McNeil |
| California Career Pathways Consortia Anaheim CA Feb. 23-24, 2009 No cost to ROP | Walker |
| CAROCP Spring Inservice Riverside CA Feb. 28, 2009 No cost to ROP | Walker |
| Department of Labor (Visit with Secretary and Under Secretaries) Washington, D.C. Mar. 3-5, 2009 \$700.00 | Adler |
| CAROCP Legislative Meeting Sacramento CA Mar. 15-17, 2009 \$350.00 each | Crawford Rasheed |
| Southern California Virtual Enterprise Trade Fair San Diego CA Mar. 23, 2009 No cost to ROP | Case |
| ACSA Legislative Action Days Sacramento CA Mar. 22-23, 2009 No cost to ROP | McNeil |
| So Cal Public Management Association Annual Conference Montebello CA Apr. 16, 2009 No cost to ROP | Johnson |

CONTRACTS AND AGREEMENTS

Worksite Agreements APPROVED
#107-09

Motion by Mr. Akers, seconded by Mrs. Blum and unanimously carried to approve and ratify Worksite Agreements as listed:

CAREER TRAINING FOR TRANSITION

Bed, Bath and Beyond
1405 E. Gladstone St
Glendora CA 91740

Kragen Auto
501 N. Azusa Ave
Covina CA 91722

EARLY CHILDHOOD EDUCATION

ACCEPT
1006 Otterbein Ave
Rowland Hts CA 91748

MEDICAL ASSISTANT

Jacqueline Bracy, MD
210 S. Grand Ave #324
Glendora CA 91741

TRANSITIONING FOR CAREER DEVELOPMENT

Pet's Delight
1106 N. Citrus Ave
Covina CA 91722

Educational Services Agreement APPROVED
#108-09
• **Contract Teachers**

Motion by Mr. Akers, seconded by Mrs. Blum, and unanimously carried to approve Educational Services Agreements with participating districts.

MISCELLANEOUS

Course Approvals APPROVED
#109-09
• **Health Sciences**

Motion by Mr. Akers, seconded by Mrs. Blum, and unanimously carried to approve Health Services Course Outline.

CONFERENCE ITEMS

Board Member
Comments

Mr. Akers reported that the Charter Oak USD budget is tight but they should be all right.

Mrs. Blum reports that Glendora USD is also working on budget issues. Budget committee meetings are scheduled for March 11th and 12th.

Mrs. Garcia agreed that money issues in Azusa USD remain a district focus.

Regular Meeting – February 26, 2009

Board Member
Comments
(Continued)

Ms. Lucero reported that Baldwin Park USD remains cautiously optimistic that they will not have to lay off any teachers.

Mr. Myrick reported that Covina Valley USD may have to close a couple of schools.

Ms. Shewmaker reported that West Covina USD will not have to resort to layoffs or school closures. Ms. Shewmaker also announced that four members of the West Covina HS wrestling team are moving up to the Master's Division and that the soccer team finished the regular season at the top of their league.

Mrs. Blum announced that the Glendora HS Basketball coach, Mike Le Duc, recently won his 700th game.

Mrs. Hall reported that Walnut Valley USD will have to make some cuts. There will be a budget study session on Tuesday, March 3rd.

Closed Session

The Board recessed to Closed session at 6:35 p.m.
The Board reconvened at 7:08 p.m.

Actions Taken in Closed Session APPROVED
#110-09

Motion by Mr. Akers, seconded by Mrs. Blum, and unanimously carried to approve actions taken in closed session.

Next Meeting

Thursday, March 26, 2009

Adjournment #111-09

The meeting was adjourned at 7:10 p.m.

Helen Hall, President

Laurel Adler, Secretary