

EAST SAN GABRIEL VALLEY REGIONAL OCCUPATIONAL PROGRAM and TECHNICAL CENTER

JOINT BOARD OF MANAGEMENT
(TENTATIVE)
March 26, 2009

The Joint Board of Management of the East San Gabriel Valley Regional Occupational Program and Technical Center met on Thursday, March 26, 2009 at 1501 W. Del Norte St., West Covina, California. The meeting was called to order by Helen Hall, President at 6:00 p.m. and was opened with a flag salute.

ROLL CALL

Members Present:

- Rosemary Garcia, Member
Azusa Unified School District
- Brian Akers, Vice President/Clerk
Charter Oak Unified School District
- Christina Lucero, Member
Baldwin Park Unified School District
- Darrell Myrick, Member
Covina Valley Unified School District
- Doris Blum, Member
Glendora Unified School District
- Helen Hall, President
Walnut Valley Unified School District
- Jessica Shewmaker, Member
West Covina Unified School District

Members Absent: None

Others Present: Jeff Holtzclaw, Andy Page, Melissa Contri, Ryan Quesenberry, Leticia Carbajal, Kim Case, Josephine Quach, Maryann Angel, Annet Johnson, Nicole Lee, Roberta Floyd, Musheer Rasheed, Jon McNeil, David French, Colleen Crawford, Laurel Adler and Patti Whitcher

PRELIMINARY

Agenda	ADOPTED #112-09	Motion by Mrs. Blum seconded by Mrs. Garcia, and carried that the agenda be adopted as submitted.
Minutes	APPROVED #113-09	Motion by Ms. Lucero, seconded by Mr. Myrick, and carried that the minutes of the meeting held on February 26, 2009 be adopted as submitted.
Superintendent's Report		Dr. Adler reported on her recent visit to Washington, D.C. She met with representatives of the Department of Labor to talk about Federal funding opportunities.
Leadership Awards		Melissa Contri was recognized for performing services over and above her job description.
Handouts:		1) Letter from Citrus College re: Green Technology Conference.

Certificated Employees
(Continued)

Status Change—

Dr. David French, Deputy Superintendent of Human Resources, from 12- to 10-month employment, effective 07/01/2009

Jeff Holtzclaw, Lead / Community Day School, from 12- to 10-month employment, effective 07/01/2009

Patricia Jones, Lead / Community Day School, from 12- to 10-month employment, effective 07/01/2009

Dottie Misetich, Instructional Coordinator, from 12- to 10-month employment, effective 07/01/2009

Lisa Pitts, Instructional Lead, from 12- to 10-month employment, effective 07/01/2009

Musheer Rasheed, Instructional Coordinator, from 12- to 11-month employment, effective 07/01/2009

Lil Walker, Lead / Data Research, from 12- to 11-month employment, effective 07/01/2009

Resignation Of—

Marlane Osman, Instructor / Business Marketing, personal reasons, effective 02/28/2009

Classified Employees

APPROVED
#116-09

Motion by Mr. Akers, seconded by Mrs. Garcia and unanimously carried that Classified Employee recommendations and actions be ratified and approved:

Employment of:

Rafael Yaera, Instructional Aide (Security Training), Schedule M/Range 13/Step 6, eff. 4/1/09

Student Program Aides, CalWORKS/WIA Youth Opportunities Program (Azusa) hourly as needed, not to exceed 100 hours, Schedule L/Range 1/Step 1, eff. 2/20/09

Joanna Orozco
Laura Zacarias

Ozzy Rodriguez

Jessilee Rosales

Student Program Aides, WIA Youth Opportunities Program (Covina Valley) hourly as needed, not to exceed 100 hours, Schedule L/Range 1/Step 1, eff. 3/23/09

Sharon Smith

Student Program Aides, WIA Youth Opportunities Program (Glendora) hourly as needed, not to exceed 100 hours, Schedule L/Range 1/Step 1, eff. 2/23/09

Rasha Dubuni

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Classified Employees
(Continued)

Student Program Aides, WIA Youth Opportunities Program (West Covina) hourly as needed, not to exceed 100 hours, Schedule L/Range 1/Step 1, eff. 2/10/09

Arlene Esparza

Alfonso Pinedo Jr.

Workability I Student Aides, hourly as needed, not to exceed 100 hours, Schedule L/Range 1/Step 1, eff. 3/6/09

Rosio Arinaga

Shawn Hunter

Jatin Sharma

Brandon Ybarra

Matthew Frances

Status Change—

Myrna Decker, Registrar, from 12- to 11-month employment, effective 07/01/2009

Nabrina Flick, ROP Office Specialist, from 12- to 10-month employment, effective 07/01/2009

Lisa Gonzales, Purchasing Technician, from 12- to 10-month employment, effective 07/01/2009

Annet Johnson, Lead / Personnel, from 12- to 10-month employment, effective 07/01/2009

Pie Libera, Payroll Technician, from 12- to 10-month employment, effective 07/01/2009

Mariejo Macasaet, Accountant, from 12- to 10-month employment, effective 07/01/2009

Jon McNeil, Chief Financial Officer, from 12- to 10-month employment, effective 07/01/2009

Elsa Mendoza, Receptionist from 11- to 10-month employment, effective 07/01/2009

Francisco Moreno, Custodian, from 11- to 10-month employment, effective 07/01/2009

Ryan Quesenberry, Technology Facilitator, from 12- to 11-month employment, effective 07/01/2009

Silvia Ramirez, Special Projects Technician, from 12- to 10-month employment, effective 07/01/2009

Jessica Rios, Attendance Clerk, from 12- to 10-month employment, effective 07/01/2009

Patti Witcher, Administrative Assistant, from 12- to 11-month employment, effective 07/01/2009

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BUSINESS AND OPERATIONS

Purchase Orders APPROVED
 #117-09

Motion by Mr. Akers, seconded by Mrs. Blum, and unanimously carried, that the following purchase orders be ratified and approved:

Purchase Orders: #90712 - 90804

Warrants APPROVED
 #118-09

Motion by Mr. Akers, seconded by Mrs. Blum, and unanimously carried, that the General Fund B warrants be approved through 3/16/09 in the amount of \$176,054.11

Second Interim Report APPROVED
 #119-09

Motion by Mrs. Blum, seconded by Mr. Myrick, and unanimously carried, to approve the Second Interim Budget

CONTRACTS AND AGREEMENTS

Worksite Agreements APPROVED
 #120-09

Motion by Mr. Akers, seconded by Mrs. Garcia and unanimously carried to approve and ratify Worksite Agreements as listed:

CAREER TRAINING FOR TRANSITION

Adam's Animal Hospital
1559 E. Amar Rd. #N
West Covina CA 91792

BUSINESS AND FINANCE

Wright Design
828 N. Grand Ave
Covina CA 91724

COMPUTER REPAIR

Ricky Computer
111 Amar Rd
La Puente CA 91744

Izsmo Solutions Inc
13366 Ramona Blvd Suite "O"
Baldwin Park CA 91706

EARLY CHILDHOOD EDUCATION

Bursch Elementary
4245 N. Merced Ave
Baldwin Park CA 91706

Central Elementary
14741 Central Ave
Baldwin Park CA 91706

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Worksite Agreements
(Continued)

DeAnza Elementary
12820 Bess St
Baldwin Park CA 91706

Elwin Elementary
13010 E. Waco St
Baldwin Park CA 91706

Foster Elementary
13900 Foster Ave
Baldwin Park CA 91706

Geddes Elementary
14600 Cavette Place
Baldwin Park CA 91706

Heath Elementary
14321 School St
Baldwin Park CA 91706

Kenmore Elementary
3823 Kenmore Ave
Baldwin Park CA 91706

Pleasant View Elementary
14900 E. Nubia St
Baldwin Park CA 91706

Santa Fe Elementary
4650 Baldwin Blvd
Baldwin Park CA 91706

Vineland Elementary
3609 Vineland Ave
Baldwin Park CA 91706

Walnut Elementary
4701 N. Walnut St
Baldwin Park CA 91706

Tracy Elementary
13350 Tracy St
Baldwin Park CA 91706

Azusa National LL
502 W. 5th St
Azusa CA 91702

Sonrise Christian Preschool
1220 E. Ruddock St
Covina CA 91724

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Worksite Agreements
(Continued)

Athletic Rehabilitation Center
412 W. Carroll Ave Suite 100
Glendora CA 91741

Foothill Cardiology
353 W. Foothill Blvd
Glendora CA 91741

Foothill Nursing and Rehabilitation
401 W. Ada
Glendora CA 91741

Foothill Presbyterian Hospital
250 S. Grand Ave
Glendora CA 91741

Dr. Milton M. Hom
1131 E. Alosta Ave
Azusa CA 91702

Peachwood Therapy
750 W. Route 66
Glendora CA 91741

Woodglen Medical Clinic
315 E. Route 66
Glendora CA 91741

TRANSITIONING FOR CAREER DEVELOPMENT

Old Navy
1321 E. Gladstone Street
Glendora CA 91740

Consultant Services
Agreement

APPROVED
#121-09

Motion by Mr. Akers, seconded by Mrs. Garcia, and
unanimously carried to approve a Consultant Services
Agreement with the following persons/organizations:

- Yessenia Mendoza, for services as Financial Aide
Administrator in the Federal Student Aid Program, eff.
3/18/09 through 6/30/09. (Ref. a)

Participant Agreement
• **Ryan Quesenberry**
CETPA

APPROVED
#122-09

Motion by Mr. Akers, seconded by Mrs. Garcia, and
unanimously carried to approve a Participant Agreement with
CETPA.

MISCELLANEOUS

- Acceptance of Gifts APPROVED
#123-09 Motion by Mr. Akers, seconded by Mrs. Garcia, and
unanimously carried to accept the following gifts with thanks:
- Professional clothing for job searches, to the Career Training Program, from Mary Wheeler, valued at \$1,275.00
 - 3 building harnesses, to the Construction Program, from California Structural, valued at \$600.00

CONFERENCE ITEMS

Board Member
Comments

Mr. Myrick reported that Covina Valley USD is in the process of dealing with the fiscal crisis.

Ms. Shewmaker reported that West Covina USD will survey its teachers to gauge interest in a golden handshake. Thus far, no jobs have been lost in WCUSD.

1) Ms. Lucero reported that Baldwin Park USD has not to resort to layoffs. In fact, BPUSD will soon host a job fair for K-12 teachers. 2) Solar panels are being installed at BPUSD schools.

Mrs. Garcia is not sure how bad the fiscal crisis will get but she sees signs that things might be getting a little better.

1) Mrs. Blum reported that Glendora USD did not send out pink slips but all temporary teachers will be gone. 2) The recent WASC visit to Glendora HS went well. 3) All middle schools and the high school applied for California Distinguished School status.

Mr. Akers expressed his concerns about the state of the budget in education, the State and the Country.

Mrs. Hall agreed that we area all in difficult times and have to tighten our belts.

Mrs. Garcia congratulated Mrs. Hall and Dr. Adler for being named among the NAACP (San Gabriel Valley Chapter) Black Educators of the Year.

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Next Meeting

Thursday, April 23, 2009

Adjournment

#124-09

The meeting was adjourned at 6:37 p.m.

Helen Hall, President

Laurel Adler, Secretary