

EAST SAN GABRIEL VALLEY REGIONAL OCCUPATIONAL PROGRAM and TECHNICAL CENTER

JOINT BOARD OF MANAGEMENT

Special Meeting

(TENTATIVE)

August 27, 2009

The Joint Board of Management of the East San Gabriel Valley Regional Occupational Program and Technical Center met on Thursday, August 27, 2009 at 1501 W. Del Norte St., West Covina, California. The meeting was called to order by Helen Hall, President at 6:02 p.m. and was opened with a flag salute.

ROLL CALL

Members Present:

Rosemary Garcia, Member
Azusa Unified School District

Darrell Myrick, Member
Covina Valley Unified School District

Christina Lucero, Member
Baldwin Park Unified School District

Brian Akers, Vice President/Clerk
Charter Oak Unified School District

Doris Blum, Member
Glendora Unified School District

Helen Hall, President
Walnut Valley Unified School District

Jessica Shewmaker, Member
West Covina Unified School District

Members Absent:

None

Others Present:

Lil Walker, Andy Page, Myrna Decker, Maura Downing, Josephine Quach, Roberta Floyd, Martin Barragan, Jeff Holtzclaw, Kim Case, Musheer Rasheed, Annet Johnson, Nicole Lee, Elia Evans, Gloria Martinez, Laurel Adler and Patti Whitchee

PRELIMINARY

Agenda	ADOPTED #1-10	Motion by Mrs. Blum seconded by Mr. Myrick, and carried that the agenda be adopted as submitted.
Minutes	APPROVED #2-10	Motion by Mrs. Blum, seconded by Ms. Lucero, and carried that the minutes of the meeting held on June 25, 2009 be adopted as submitted.
Presentations		Mrs. Hall addressed the Board regarding financial issues. Dr. Adler acknowledged and thanked the Adult Career Training Department for their hard work in providing service to ROP adult participants.

Regular Meeting – June 25, 2009

Handouts:

- 1) City of West Covina newsletter featuring the newly completed ROP House.
- 2) Letter from LACOE re: Budget approval

Consent Calendar APPROVED
 #3-10

Motion by Mrs. Blum, seconded by Mrs. Garcia, and unanimously carried that the consent calendar be approved as submitted.

PERSONNEL

Certificated Employees APPROVED
 #4-10

Motion by Mrs. Blum, seconded by Mr. Myrick, and unanimously carried that Certificated Employee recommendations and actions be ratified and approved:

Employment of—

Shatha Al-Saleh, Instructor/ACT, hourly as needed, 10-month, Schedule A/Range 6/Step 3, eff. 9/1/09

Ruth Fabela, Instructor/ASL, hourly as needed, 10-month, Schedule A/Range 6/Step 5, eff. 8/19/2009

Board approval does not constitute a promise of work this summer, unless a written or verbal offer is made to the employee. All summer assignments are on an "As Needed" basis.

<u>Name</u>	<u>Range/Step</u>	<u>Effective</u>	<u>Program</u>
Lisa Pitts	7/8	7/1/09-8/31/09	WIA
Karen Kavoossi	7/11	7/1/09-8/31/09	WIA

Salary Change:

Maura Downing, Instructor/ACT, from Schedule A/Range 5/Step 4 to Schedule A/Range 6/Step 4, eff. 7/1/09

Status Change:

Lisa Pitts, from Instructional Lead, schedule K/Range 1/Step 6, to Instructor/Computer Literacy (WCHS), Schedule A/Range 7/Step 8, effective 8/24/09

Resignation of:

Aaron Roman, Instructor/EMT Basic, personal reasons, 7/24/09

Scott Snedeker, Instructor/EMT Basic, personal reasons, 7/24/09

Jessica Tate, Instructor/Stagecraft, relocation, eff. 7/6/09

Certificated Employees
(Continued)

Termination of:

Jose Arevalo, Instructor/Career Training (BP), end of assignment, eff. 6/30/09

Leticia Carbajal, Instructional Coordinator, elimination of position, eff. 6/30/09

Lawrence Fitz, Instructor/Entertainment Academy, elimination of program, eff. 6/30/09

Charlene Fried, Instructor/Career Training, end of assignment, eff. 7/23/09

Susan Gallant-Lopez, Instructor/MOUS, end of program, eff. 7/23/09

Chris Koyro, Instructor/Construction, end of program, eff. 7/23/09

Dr. Lee Laue, Instructor/Sports Health Care, end of program, eff. 7/23/09

Dottie Misetic, Instructional Coordinator, elimination of position, eff. 6/30/09

Chris Monioz, Instructor/Cabinetmaking, eff. 6/30/09

Jenny Mojica, Instructor/Career Training, end of assignment, eff. 6/30/09

Carmen Ruiz, Instructor/Manicuring & Cosmetology, end of assignment, eff. 7/24/09

Brad Smith, Instructor/Admin. of Justice, no assignment, eff. 6/19/09

Carole Stephenson, Instructor/Cosmetology, end of assignment, eff. 7/23/09

Mary Wells, Instructor/Marketing, Sales, and Service, end of assignment, eff. 7/24/09

Classified Employees

APPROVED
#5-10

Motion by Mrs. Blum, seconded by Mr. Myrick and unanimously carried that Classified Employee recommendations and actions be ratified and approved:

Employment of:

Board approval does not constitute a promise of work this summer, unless a written or verbal offer is made to the employee. All summer assignments are on an "As Needed" basis.

Name	Range/Step	# hours not to exceed
Lisa Gonzales	23/3	30 hrs/week
Tagumpay Liberia	25/2	30hrs/week
Mariejo Macasaet	30/8	40 hrs/week
Silvia Ramirez	16/8	40 hrs/week

Classified Employees
(Continued)

Employment of:

Abel Torres, Instructional Aide/Security, hourly as needed,
Schedule M/Range 13/Step 8, eff. 12/1/08

*Student Program Aides, WIA Youth Opportunities Program
(Azusa), hourly as needed, not to exceed 100 hours, Schedule
L/Range 1/Step 1, eff. 7/1/09*

Fabian Acevedo	Ruben Gallegos	Erika Ortega
Christopher Aguilera	Alonzo Godinez	Maricruz Ortega
Randy Anguiano	Britney Godinez	Melissa Paez
Rudy Anguiano	Erlinda Godinez	Regina Pardo
Fatima Arias	Diana Huerta	Maria Perez
John Arroyo	Paula Huerta	Juaquin Plascencia
Joshua Arroyo	Paola Hernandez	Darrin Prevost
Moses Arroyo	Reginald Johnson	Richard Ramirez
Melissa Barceleau	Eduardo Lara	Gabriela Raygoza
Robin Bauman	Ana Macias	Danniel Maldonado
Reyna Beasley	Edwin Maldonado	Reynoso
Nancy Carrillo	Antoinette Martinez	Rosalinda Rodriguez
Juana Espinoza	Ashley Martinez	Jose Ron
Irma Casimiro Nunez	Herminia Martinez	Jennifer Saavedra
Stefany Castrejon	Tammy Martinez	Josue Salas
Franky Castro	Nahbieana Medina	Daniel Sanchez
Andy Cortes	Anthony Mitchell	Yesenia Sanchez
Daetwaun Davis	Daniel Morales	Natalie Talamantes
Kayla Davis	Mercedes Moreno	Alyssa Ventura
Fernando Estrada	Justine Murillo	Vanessa Verdugo
Monica Farias	Kayla Murillo	Claudia Villa
Stephanie Franco	Eugene Onyeador	Denise Sepeda
Karen Fuentes Barcenaz	Angelina Oosterhof	

*Student Program Aides, WIA Youth Opportunities Program
(Charter Oak), hourly as needed, not to exceed 100 hours,
Schedule L/Range 1/Step 1, eff. 7/1/09*

Ahmed Al Shakarchi	Andrew Juarez	Eurasia Powell
Jesse Avila	Samuel Johnson III	Franklin Ronue
Christopher Bedoya- Sottile	Chase Joyce	Yesenia Sanchez
Teresa Bonillas	Justine Lara	Lupe Silva
Arlene Cardona	Yose Madeira	Bryan Sos
Ronnie Carter	Jacqueline Mazon	John Trussell
Miguel Cagollan	DeAndra McClinton	Abraham Valdez
Elshawn Childs	DeWonna McClinton	Michelle Valencia
Stephanie Celeste-Klassy	Maylene Mesa	Aleccio Valladares
Vicenta Cordero	Charles Miller	Destina Valladares
Christian Delgado	Alyssa Mireles	Destina Valladares
Oscar Diaz	Dominic Montes	Dunia Valladares
Rasha Dubuni	Jeremy Mossberg	Heriberto Vasquez
John Fleming	Nicholas Oliva	Steven Velasquez
Matthew Francis	Monica Orta	Raphael Wallace
Nicholas Franco	Veronica Orta	Shaunice Wallace
David Gaul	Eythan Ortiz	De'Jon Ward
Lhea Gonzalez	Jacob Ortiz	Jodee Wheeler
Emily Holman	Andre Pierfax	Jeremy White
	Samantha Pina	Robin Wolvek

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Classified Employees
(Continued)

Student Program Aides, WIA Youth Opportunities Program (Covina), hourly as needed, not to exceed 100 hours, Schedule L/Range 1/Step 1, eff. 7/1/09

Kevin Alvarez	Porshai Haughton	Susan Pina
Serina Alarez	Carlene Issiah	Yanika Portillo
Jessica Avilez	Napoleon Jelks	Elizabeth Rios
Julio Arias	Amanda Jimenez	Davina Rodriguez
Alondra Borja	James Lara	Emilio Rodriguez
Ariana Borja	Makyla Lopez	Rebecca Rodriguez
Gil Corona	Tiyona Lundy	Martin Romero
Phillip Dovalina	Carolina Martinez	Krystal Rosales
Anthony Elizondo	Da'Karie Montes	Anthony Saiz
Derek Garcia	Esmeralda Montesdeoca	Mikaneisha Sherman
Rafael Garcia	Ellizabeth Mota	Ramona Torres
Yolanda Green-Sherman	Jesus Mota	Charmaine Tyler
Daniel Guardado	Daniel Munoz	Phillip Venegas
Ebony Hardiman	Nayely Munoz	Renisha Woodard

Student Program Aides, WIA Youth Opportunities Program (Glendora), hourly as needed, not to exceed 100 hours, Schedule L/Range 1/Step 1, eff. 7/1/09

Desiree Avila	Ana Juarez	James Romero
Juan Aguilera	Oscar Lopez	Jessica Serna
William Bodzsar	Stacey McDaniel	Katey Serna
Abel Castro	Steven Netzeband	Matthew Shook
Angel Harris	Alejandra Renteria	Kaushal Shroff
Eric Hewitt	Steven Richardson	Victor Solorzano
Steve Ibarra	Timothy Rigali	Heriberto Vasquez
Daiz James	Anna Rodriguez	Torrey Webb

Student Program Aides, WIA Youth Opportunities Program (Walnut Valley), hourly as needed, not to exceed 100 hours, Schedule L/Range 1/Step 1, eff. 7/1/09

Jorge Acosta	Robert Huerta	Amber Romero
David Avena	Mario Hulzar	Selina Romero
Andre Barkley	Melinda Lara	Amanda Ruiz
Christopher Barkley	Timothy Lenard	Michael Santistevan
William Barkley	Andy Macias	Monika Settergren
Karissa Coronado	Exiquio Macias	Casey Sundstroom
Jeffrey Dangerfield	Michael Macias	Jamilah Thomas
Trina Garcia	Mariah Munoz	Priscilla Vallejo
Gustavo Garcia	Miranda Munoz	Ashley Wilson
Tania Garcia	Robert Ortega	Angel Zamora
Anna Gomez	Raquel Portillo	
Miguel Guevara	Jennie Rodriguez-Cox	

Student Program Aides, WIA Youth Opportunities Program (West Covina), hourly as needed, not to exceed 100 hours, Schedule L/Range 1/Step 1, eff. 7/1/09

Deondra Alcantara	Gloria Garcia	Ruth Olivares
Washington Andebe	Stephanie Gaytan	Isaias Palacios
Adriana Arguello	Evelyn Giron	Mark Pedraza
Eduardo Arguello	Mario Giron	Andrew Pineda
Julio Arias	Omar Gomez	Christina Pineda

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Classified Employees
(Continued)

Armando Avena	Alice Guerra	Drevon Proctor
Austin Bailey	Luis Guerrero	Tiffany Quintero
Raijon Baines	Reuben Henshaw	Margo Rivera
Rene Banuelos	Jamie Hernandez	Monique Rivera
Miranda Barela	Denny Herrera	Annabel Rosales
Celina Barreto	Damon Hillis	Brenda Rosales
Lonzell Barnett	Keith Howard	Hector Rosales
Jose Borja	Adriana Hurtado	Robert Rosales
Angela Burbano	Joey Ingle	William Reno
Lacey Carson	Stevie Jackson	Tiffany Rodriguez
Angel Cedeno	Trevor Jackson	Gabriel Romero
Ryan Chavers	Joseph Jimenez	Michael Saiz
Cody Clinton	Asia Johnson	Richard Saiz
Janetta Comer	George Johnson	Joel Sanchez
Brianna Cortez	Albert Lawrence	Justin Santisteran
Guadalupe Cortes	Britney Lawrence	Deutoronomio Sosa
Morris Covington	Whitney Lawrence	Luis Sotelo Gutierrez
Tiarra Dailey	Jordan Lew	Corayma Torres
Jash Daguplo	Emilio Lozano	Eileen Therrien
Joshua Diaz	Frank Luna	Vanessa Trejo
Andrew Dominguez	Roman Luna	Jerry Valenzuela
Jesus Escobar	LaRon Mayfield	Matthew Valles
Sara Escobar	Angelica McLaughlin	Daniel Vasquez
Abraham Esqueda	Donyae McLemore	Johnny Vasquez
Hedy Esqueda	John Molina	Anthony Velasquez
Jose Estrada	Marissa Munoz	Leobardo Villegas
Reilene Flores	Ashley Neal	Laquan Williams
Nathaniel Francis	Abdiel Olivares	Shakopee Winddancer
Julio Galvez	Ezri Olivares	

Status Change:

Bahram Estaki, from Clerk I (10-month) to Clerk I, hourly as needed, Schedule M/Range 14/Step 8, eff. 7/1/09

Ryan Quesenberry, from Technology Facilitator, Schedule Q/Range 1/Step 8, to Lead/Technology, Schedule K/Range 2/Step 8, eff. 10/1/09

Silvia Ramirez, from Computer Technician (12-month), Schedule M/Range 23/Step 8, to Clerk II (10-month), Schedule M/Range 16/Step 8, eff. 7/1/09

Termination of:

Pie Libera, Payroll Technician, effective 7/23/09

Myra Mendoza, Office Assistant – CDS, elimination of position, eff. 7/23/09

Armando Troncoso, Instructional Aide, hourly as needed elimination of position, eff. 6/18/09

Student Worker Salary
Schedule

APPROVED
#6-10

Motion by Mrs. Blum, seconded by Mr. Myrick, and unanimously carried to approve the Student Worker Salary Schedule.

BUSINESS AND OPERATIONS

Purchase Orders	APPROVED #7-10	Motion by Ms. Lucero, seconded by Mrs. Blum, and unanimously carried, that the following purchase orders be ratified and approved: Purchase Orders: #10000-10057
Warrants	APPROVED #8-10	Motion by Ms. Lucero, seconded by Mrs. Blum, and unanimously carried, that the General Fund B warrants be approved through 7/13/09 in the amount of \$.106, 912.84.
Cell Phone Stipend	APPROVED #9-10	Motion by Mrs. Blum, seconded by Mr. Myrick, and unanimously carried, to approve suspension of the Cell Phone Stipend.
2009-2010 Health Benefits	APPROVED #10-10	Motion by Mrs. Blum, seconded by Mr. Myrick and unanimously carried to approve 2009-2010 Health Benefits.
2009-2010 Budget	APPROVED #11-10	Motion by Mr. Akers, and seconded by Mrs. Garcia and unanimously carried to approve the 2009-2010 budget with unaudited actuals.
Conference Attendance	APPROVED #12-10	Motion by Mrs. Blum, seconded by Mr. Myrick, and unanimously carried, that attendance at conferences and meetings by designated personnel and payment of necessary expenses be ratified and approved: CAROCP Board Meeting San Jose CA Sept. 24-25, 2009 \$500.00 each Adler Crawford

CONTRACTS AND AGREEMENTS

Consultant Services Agreements	APPROVED #13-10	Motion by Mrs. Blum, seconded by Mr. Myrick , and unanimously carried that the following Consultant Services Agreements be approved: <ul style="list-style-type: none">• Yessinia Mendoza, to perform services as Financial Aide Administrator in the Federal Student Aid Program, eff. 7/1/09 through 12/31/09• Dr. David French, to supervise the CDS program for summer 09/10, eff. 7/1/09 through 8/31/09• Dr. David French, to provide consulting services as directed by the Superintendent, eff. 9/1/09 through 6/30/10.
Security Guard Services Agreement <ul style="list-style-type: none">• Monument Security	APPROVED #14-10	Motion by Mrs. Blum, seconded by Mr. Myrick, and unanimously carried to approve a Security Guard Services Agreement with Monument Security.
Engagement Letter <ul style="list-style-type: none">• Jeanette Garcia	APPROVED #15-10	Motion by Mrs. Blum, seconded by Mr. Myrick, and unanimously carried to approve an Engagement Letter with Jeanette L. Garcia & Associates for additional accounting services.

MISCELLANEOUS

Reschedule Board Meeting APPROVED #16-10 Motion by Mrs. Blum, seconded by Mrs. Garcia, and unanimously carried to approve change of September Board date from September 10, 2009 to September 24, 2009.

CONFERENCE ITEMS

Board Member Comments

Ms. Shewmaker reported that West Covina USD schools opened on August 24th. Enrollment is good

Mr. Myrick reported that Covina Valley USD begins next week. Enrollment numbers are still down.

Ms. Lucero reported that Baldwin Park USD begins August 31st. Things in the District are going well.

Mrs. Garcia reported that Azusa USD begins on September 1st. 2) Unfortunately, an Azusa USD student was killed in an ATV accident. 3) Azusa USD Board members will run unopposed in the November election.

Mrs. Blum reported that Glendora USD began classes on August 25th. Enrollment is down overall but the elementary schools are full.

Mr. Akers announced that Charter Oak High School is among the top 1,500 high schools in the country. School starts for COUSD on August 31.

Mrs. Hall reported that WVUSD lost a Walnut High School senior to an auto accident. Mrs. Hall reminded other Board members to speak to their districts about the ARRA pass-through money.

Next Meeting Thursday, September 24, 2009

Adjournment #17-10 The meeting was adjourned at 6:43 p.m.

Helen Hall, President

Laurel Adler, Secretary