

***EAST SAN GABRIEL VALLEY
REGIONAL OCCUPATIONAL PROGRAM
AND TECHNICAL CENTER***

Serving:

**Azusa Unified School District
Baldwin Park Unified School District
Charter Oak Unified School District
Covina-Valley Unified School District
Glendora Unified School District
Walnut Valley Unified School District
West Covina Unified School District**

EAST SAN GABRIEL VALLEY REGIONAL OCCUPATIONAL PROGRAM AND TECHNICAL CENTER

MISSION STATEMENT

The East San Gabriel Valley Regional Occupational Program and Technical Center provides all students with the highest quality academic and technical skills necessary to be well-educated citizens, and responsible, productive employers and employees.

STAFF PHILOSOPHY OF INSTRUCTION

We are dedicated to educational excellence for all students by providing life-long learning skills to meet the challenges of a global workforce.

Expected Student Learning Results (ESLRs)

The East San Gabriel Valley ROP/TC is fully accredited by the Western Association of Schools and Colleges (WASC). The accreditation is renewable and the longest accreditation any school or college can attain is six years. We are proud to have continuously attained a six-year accreditation each time we have participated in the evaluation process.

“Accreditation is a voluntary process whereby a school conducts a self-study that serves as the basis for a review by a team of educators not employed by the district. The team members assist the school in appraising their instructional program. The school is evaluated on (1) the degree to which there is clarity of purpose that is reflected through the school’s leadership, instructional program, policies, and use of time and resources; and (2) how adequately the WASC criteria are being met.” (Focus on Learning, accreditation manual 2005-2006)

The ESGVROP/TC went through the most recent self-study and evaluation process in the 2005-2006 school year. As part of the self-study, the staff was asked to identify and adopt Expected Student Learning Results (ESLR’s). These learning results were collaboratively developed and represent the focus of the entire school community. They define what each student should know, understand, and be able to do upon exit from the school, or by the time the student completes the planned program.

The ESLR’s are subject to periodic review by the staff to assure a continued reflection of the current focus of the ESGVROP/TC. The ESLR’s adopted by the ESGVROP/TC are listed on the next page.

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ESLR's
EXPECTED STUDENT LEARNING RESULTS

Students who complete training at the East San Gabriel Valley Regional Occupational Program and Technical Center will:

DEMONSTRATE PERSONAL DEVELOPMENT

- a. Exhibit a professional work ethic
- b. Exhibit self-esteem
- c. Develop and implement achievable goals
- d. Display a professional image

POSSESS CRITICAL THINKING AND PROBLEM SOLVING SKILLS

- a. Acquire creative thinking, analyze, and process information
- b. Demonstrate strategies to solve problems with positive outcomes
- c. Demonstrate leadership skills

DEMONSTRATE USE OF TECHNOLOGY AS A TOOL

- a. Create a project using current technology
- b. Create a project using technology as a research tool

FUNCTION AS RESPONSIBLE CITIZENS

- a. Demonstrate an ability to work as a team
- b. Develop relationships within the various cultures of the community
- c. Show respect for the property and rights of others
- d. Exhibit self discipline and individual responsibility

DEMONSTRATE EFFECTIVE COMMUNICATION SKILLS

- a. Demonstrate effective reading, verbal, written and listening skills
- b. To appropriately use workplace vocabulary
- c. Communicate effectively using technology as a tool

POSSESS SKILLS FOR IMMEDIATE EMPLOYMENT AND FUTURE CAREERS

- a. Possess the technical skills and academic knowledge to succeed in existing and emerging occupations
- b. Set professional goals based on self-knowledge, continuing education and experience
- c. Contribute to the economic growth and well-being of their community through continuous employment and lifelong learning

**EAST SAN GABRIEL VALLEY REGIONAL OCCUPATIONAL PROGRAM
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Members of the Joint Board of Management

Rosemary Garcia, Member
Doris Blum, Member
Christina Lucero, Member
Brian Akers, Vice President/Clerk
Darrell Myrick, Member
Helen Hall, President
Jessica Shewmaker, Member

Azusa USD
Glendora USD
Baldwin Park USD
Charter Oak USD
Covina-Valley USD
Walnut Valley USD
West Covina USD

Laurel Adler, Secretary
East San Gabriel Valley ROP/TC

The Joint Board of Management usually meets on the last Thursday of each month at 6:00 p.m. The Board is responsible for approving all policies, procedures and personnel of the East San Gabriel Valley Regional Occupational Program and Technical Center. The Board meetings are open to the Public and to the entire staff. Board meeting dates and board item submission deadlines are available from the Superintendent's office.

**EAST SAN GABRIEL VALLEY REGIONAL OCCUPATIONAL PROGRAM
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Superintendents of Participating Districts

Cynthia Cervantes-McGuire
Azusa USD

Dr. Louis Pappas
Covina-Valley USD

Dr. Mark Skvarna
Baldwin Park USD

Dr. Catherine J. Nichols
Glendora USD

Dr. Norm Kirschenbaum
Charter Oak USD

Dr. Liliam Leis-Castillo
West Covina USD

Dr. Cynthia Simms
Walnut Valley USD

Members of the Educational Advisors Committee

Vince Jantz
Azusa USD

Vickie Burch
Baldwin Park USD

Dave Samuelson
Covina-Valley USD

Wally Cook
West Covina USD

Eric Andrew
Glendora USD

Diane Sauvageau
Charter Oak USD

Jan Keating
Walnut Valley USD

**EAST SAN GABRIEL VALLEY REGIONAL OCCUPATIONAL PROGRAM
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High School Principals of Participating Districts

AZUSA USD

David Williams
Azusa High School

Scott Magnusson
Gladstone High School

Mari Bordona
Sierra High School

BALDWIN PARK USD

Luis Cruz
Baldwin Park HS

Jackie White
Sierra Vista HS

Elaine Taketani
North Park HS

CHARTER OAK USD

Kathie Wiard
Charter Oak HS

To be announced
Arrow HS

COVINA-VALLEY USD

Claudia Karnoski
Covina HS

Mark Simms
Northview HS

Judith North
South Hills HS

Ronald Cytryn
Fairvalley HS

GLENDORA USD

Kelly Bruce
Glendora HS

Rebecca Tourtellotte
Whitcomb HS

WALNUT VALLEY USD

Russell Lee-Sung
Walnut HS

Denis Paul
Diamond Bar HS

Lisa Raigosa
Del Paso HS

WEST COVINA USD

Michael Gautreau
West Covina HS

Wally Cook
Coronada HS

East San Gabriel Valley Regional Occupational Program and Technical Center

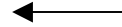
ORGANIZATION CHART

SUPERINTENDENT

Dr. Laurel Adler

Lead Data Research

Lil Walker



Assistant to the Superintendent

Patti Witcher

BUSINESS OPERATIONS

Chief Financial Officer

Jon McNeil

Fiscal Services Director

Josephine Quach

Technology Facilitator

Ryan Quesenberry

Data Management Lead

Andrea Page

STUDENT ACHIEVEMENT

Deputy Supt. Student Achievement

Colleen Crawford

Instructional Coordinators

Kim Case
Leticia Carbajal
Roberta Floyd
Dottie Misetie
Musheer Rasheed

Instructional Leads

Dianna DiOssi
MaryAnn Gomez
Lisa Pitts

Program Compliance Specialist

Myrna Decker

DSP Coordinator

Andrea Page

HUMAN RESOURCES

Deputy Superintendent of Human Resources

Dr. David French

Personnel Lead

Annet Johnson

Community Day School

Johanna Cazares
Jeff Holtzclasw
Pat Jones

**EAST SAN GABRIEL VALLEY REGIONAL OCCUPATIONAL PROGRAM
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Leadership Team

Laurel Adler
Mary Ann Angel
Leticia Carbajal
Kim Case
Colleen Crawford
Dianna DiOssi
Myrna Decker
Roberta Floyd
David French
Annet Johnson
Jon McNeil
Dottie Misetic
Andrea Page
Denice Peterson
Lisa Pitts
Josephine Quach
Ryan Quesenberry
Musheer Rasheed
Lil Walker
Patti Whitcher

COUNSELORS' LIST 2008/2009

Azusa USD 546 S. Citrus Ave., Azusa, CA 91702 626-967-6211 FAX 626-858-6123		
Azusa High 815-3400 <i>School Code: 1200</i> Lanette Baumann 815-3465 FAX 815-3466 Tony Garcia (A-Garc) John Sausedo (O-Z) Dave Lewis (Gard-N)	Gladstone High 815-3600 <i>School Code: 1100</i> Jeneé Corum-Counselor 815-3613 Sue Contreras 815-3665 FAX 334-2589	Sierra High 852-8418 <i>School Code: 1300</i> Karen Kardashian-Counselor 852-8389 FAX 914-3797
Baldwin Park USD 3699 N. Holly Ave., Baldwin Park, CA 91706 626-962-3311 FAX 626-856-4901		
Baldwin Park High 960-5431 <i>School Code: 2100</i> Cynthia Muniz-Counselor 856-4082 Maria Zamora 856-4082 FAX 856-4069	Sierra Vista High 960-7741 <i>School Code: 2200</i> Sandra Ramirez Anaya-Counselor 960-7741 ext. 2064 Michelle Svider 856-4014 FAX 856-4046	North Park High 337-4407 <i>School Code: 2300</i> Jim Orick-Counselor 856-4494 FAX 856-4402
Charter Oak USD 20240 E. Cienega Ave., Covina, CA 91724 626-966-8331 FAX 626-967-9580		
Charter Oak High 915-5841 <i>School Code: 3100</i> Christi Velasco-Tierney-Counselor 915-5841 ext. 309 Pam Heins-Counselor 915-5841 ext. 311 Maria Montell 915-5841 ext. 307 FAX 915-3398		Arrow High 914-3961 <i>School Code: 3200</i> Terry Muller – Counselor 914-3961 ext. 224 Patti Franssen 914-3961 ext. 222 FAX 335-3941 Oak Knoll-Janet Riegel
Covina-Valley USD 519 E. Badillo St., Covina, CA 91723 626-974-7000 FAX 626-974-7032		
Covina High 974-6020 <i>School Code: 4100</i> Charley Beal-Counselor 974-6017 FAX 974-6045	Northview High 974-6120 <i>School Code: 4200</i> Shana Jackson-Counselor 974-6103/974-6104 Cheryl Worley 974-6113 FAX 974-6145	South Hills High 974-6220 <i>School Code: 4300</i> Erin Lippert –Counselor 974-6208 Lynda Leckie 974-6202 FAX 974-6245
Fairvalley High 974-6404 <i>School Code: 4400</i> Jamie Razo-Counselor 974-6431 Micah Goins – Counselor 974-6430 FAX 974-6415		
Glendora USD 500 N. Loraine, Glendora, CA 91741 626-963-1611 FAX 626-335-2196		
Glendora High 963-5731 <i>School Code: 5100</i> Debbie Skinner-Counselor 963-5731 ext. 266 Carol Warren 963-5731 ext. 255 FAX 335-8652		Whitcomb High 852-4550 <i>School Code: 5200</i> Rebecca Tourtellotte-Principal Cindy Tamburello-Counselor 852-4552 FAX 852-4519
Walnut Valley USD 880 S. Lemon Ave., Walnut, CA 91789 909-595-1261 FAX 909-839-1214		
Diamond Bar High 909-594-1405 <i>School Code: 7100</i> Margaret Carson 909-594-6715 FAX 909-595-8301	Walnut High 909-594-1333 <i>School Code: 7200</i> Candice Marsano 909-598-2312 FAX 909-444-3610	Ron Hockwalt Acad. 909-594-0776 <i>School Code: 7300</i> Sue McCracken-Counselor 909-594-0776 ext. 56017 FAX 909-594-1272
West Covina USD 1717 W. Merced Ave., West Covina, CA 91790 626-939-4600 FAX 626-939-4703		
West Covina High 859-2900 <i>School Code: 6100</i> Karen Kavooosi 859-2900 ext. 3937 FAX 859-2180		Coronado High 931-1810 <i>School Code: 6200</i> Sonia Ohanian-Counselor 931-1810 ext. 3814 Tina Rivera 931-1810 ext. 3818 FAX 917-2894

REVISED 9/26/08

ESGVROP/TC MOST COMMONLY USED ACRONYMS

ABE	Adult Basic Education
ACSA	Association of California School Administrators
ADA	Average Daily Attendance
ADA	Americans with Disabilities Act
AERA	American Educational Research Association
AVA	American Vocational Association
CAHCE	California Association of Health Career Educators
CAROC/P	California Association of Regional Occupational Centers/Programs
CASAS	Comprehensive Adult Student Assessment System
CAVA	California Association of Vocational Administrators
CAVE	California Association of Vocational Educators
CBEDS	California Basic Education Data System
CBEST	California Basic Educational Skills Test
CBO	Community Based Organization
CCR	Coordinated Compliance Review
CDE	California Department of Education
CDS	Community Day School
CHSPE	California High School Proficiency Exam
CITEA	California Industrial Technology Education Association
CJAC	Comprehensive Jobs Assistance Center
COCCC	Chancellor's Office, California Community Colleges
COLA	Cost of Living Adjustment
COPS	California Occupational Preference System
CSCVE	California State Council on Vocational Education
CVE	Cooperative Vocational Education
DAS	Division of Apprenticeship Standards
DECA	<i>(Prior: Distributive Education Clubs of America)</i> Now DECA Association of Marketing Students
DOL	Department of Labor
DOR	Department of Rehabilitation
DOT	Department of Transportation
DSS	Department of Social Services
EDD	Employment Development Department
EDWAA	Economic Dislocation and Worker Adjustment Assistance Act
ESL	English as a Second Language
ETP	Employment Training Panel
FBLA	Future Business Leaders of America
FTE	Full Time Equivalency
GAIN	Greater Avenues for Independence
GATB	General Aptitude Test Battery
GED	Test of General Educational Development
HOSA	Health Occupations Students of America
IEP	Individualized Education Plan (Special Education)
ITP	Individual Training Plan

JOBS	Job Opportunity and Basic Skills Program
LEA	Local Educational Agency
LEP	Limited English Proficient
LH	Learning Handicapped
LMI	Labor Market Information
MIS	Management Information System
NAB	National Alliance of Business
NEP	Non-English Speaking Students
OCR	Office of Civil Rights
OJT	On the Job Training
PIC	Private Industry Council
RFP	Request for Proposal (Grant Application)
RSP	Resource Special Program (Mainstreamed student)
SCANS	Secretary's Commission on Achieving Necessary Skills
SDA	Service Delivery Area
SDC	Special Day Class (Special Education)
SED	Serious Emotional Disturbed (Special Education)
SIC	Standard Industrial Classification
SJTCC	State Job Training Coordinating Council
SLH	Severely Learning Handicapped
STC	School to Career
STW	School to Work
TABE	Test of Adult Basic Education
TANF	Temporary Assistance to Needy Families
TP	Tech Prep
USDE	United States Department of Education
VATEA	Vocational and Applied Technology Education Act, Carl D. Perkins
VEA	Vocational Education Act
VERS	Vocational Education Resource System
VESL	Vocational English as a Second Language
VICA	<i>(Prior: Vocational Industrial Clubs of America)</i> Student organization now referred to as Skills USA-VICA
VOICE	Vocational and Occupational Information Centers for Educators
WASC	Western Association of Schools and Colleges
WIA	Workforce Investment Act
YO	Youth Opportunities Program